



Here are Fuel Card Services we want to make it as easy as possible for you to be able to do business with us and enjoy the service, savings and security our products offer.

This being the case you may find that a Bond is not right for you and your business, this being the case we can also accept a bank guarantee for the full amount of the bond requested.

Should you go for this option, the wording of the guarantee required on your Bankers letterhead is shown below.

(To be printed on Bank's Letterhead)

Beneficiary Name: **Fuel Card Services Ltd.**

Beneficiary Address: **Alexandra House, Lawnswood Business Park, Redvers Close, Leeds, LS16 6QY**

Date: (Bank to supply)

Dear Sirs

**BANK GUARANTEE NUMBER (Bank to Supply)**

We are informed that (Customers Name) Company Registration (Customers Company Registration No.) (hereinafter called the "Purchaser") has been offered a contract with you, ("Fuel Card Services Ltd"), for the supply of Road Fuel and related products as a condition of which a bank guarantee in the sum of GBP (Amount in Numbers) (Amount in Words Pounds) is required.

In consideration of you entering into the contract on behalf of the Purchaser we (Name and Address of Customers Bank) (the "Demand Address"), hereby give you our guarantee and irrevocably and unconditionally undertake to pay you any amount or amounts not exceeding in total a maximum of (£ Amount in Numbers) on receipt of your first demand in writing addressed to us at the Demand Address (or to such other address that we may notify to you in writing to the Beneficiary Address (as defined above) to be the Demand Address), over original hand-written signature(s), accompanied by your signed statement certifying that the demand is in respect of an amount due to you but which the Purchaser has failed to pay. For the avoidance of doubt any document(s) received by way of facsimile or similar electronic means is/are not acceptable for any purposes under this guarantee. Any demands must bear the confirmation of your bankers that the signature(s) thereon are authentic.

This guarantee is valid for written demands received by us on or before (Date – Minimum Three Years) after which date our liability to you under this guarantee will cease and this guarantee will be of no further effect.

More than one demand may be made under this guarantee. Any payment to be made under this guarantee shall be made by us within five days after the date of receipt of the relevant demand, by payment to the account which you specify in such demand or, if no such account is specified in a demand, by sending a cheque made payable to you to the address shown at the beginning of this guarantee or to such other address as you may notify to us in writing to the Demand Address for such purpose (the "Beneficiary Address").

This guarantee is personal to you and is not assignable.

This guarantee shall be governed by English law.

Yours faithfully

For and on behalf of: (Bank Name)

**AUTHORISED SIGNATORY**

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